



## Forum Booking Details

- **Please complete all aspects of the Booking Form in block capitals.**  
We may need to contact you outside of office hours so please include your mobile number.
- Please send completed booking form to:  
Ciara O'Grady, 'Let's Talk Tourism', Gleneagle Group, Muckcross Road, Killarney, Co Kerry. Tel: 064-7767181 Email: [bookings@ntf.ie](mailto:bookings@ntf.ie).  
**Bookings are not confirmed until we have received the completed booking form.**
- Accommodation bookings need to be made directly with the chosen property.
- We cannot guarantee accommodation choices in the host hotel or any property as rooms are booked directly with the property and are allocated on a first come, first served basis.
- Full payment by cheque, credit card or bank transfer must be submitted with the booking form to guarantee booking.
- Cancellation Policy - You must cancel before Friday 1st November to receive a refund. Unused tickets are non-refundable once the conference starts on Friday 8th November.
- Registration packs can be picked up from 8am on Friday 8th November in the Great Southern Killarney. The conference will begin at 9am sharp.